



# ADE Incorporated In Touch

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## ASSESSING DUI OFFENDERS

The information gathering process employed while assessing DUI offenders is often less than ideal. The professional is faced with formulating and testing hypotheses based on observation, interviews, and other available sources of information. Client resistance and missing or partial information make the process difficult. ADE Incorporated provides assessment tools to

aid in the assessment process. ADE's self-reported assessment tools provide an opportunity for the respondent to self-disclose alcohol and substance use/abuse. Our experience shows that a very high percentage of respondents acknowledge alcohol use/abuse through the self-reported method. Interestingly, many respondents disclose illegal drug use, as well, without any incentive to

do so. ADE Incorporated assessments should be viewed as valuable sources of self-reported information that can be utilized to identify severity of use and extent of related behaviors, while also providing assistance in showing the need to change these behaviors. The assessment aids in providing a picture of the respondent and their attitude at the early stages of the intervention process.

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For staff, phone or address changes, please call 1-800-334-1918 or email support@adeincorp.com.

## NEWSLETTER SUBMISSIONS WELCOME

Thank you to all of you who have responded so positively to our first ADE Incorporated Newsletter for the Michigan Courts.

We appreciate the numerous email address submissions and corrections, contact and business address updates, and general business information details. We look forward to hearing from you with

ideas and requests for future newsletter articles also.

ADE Incorporated values the input and requests of our customers and would like to share the "best practices" and "practical knowledge" of our various Michigan court customers.

Please submit your thoughts, ideas, concerns and suggestions to: support@adeincorp.com today!

## STAFF PROFILE

MaryJo Reid has been a Customer Service Support Representative at ADE Incorporated for the past 17 years. Over the years, she has probably spoken with many of you on one occasion or another. It may come as a surprise to you that she has decided

to retire from ADE Incorporated to enjoy the leisurely life that she deserves.

We would all like to congratulate MaryJo on her many years of service to ADE Incorporated. We would also like to wish her the very best in her

retirement years.



## ASSESSMENT DATA ENTRY TIPS

**Did you know that you can enter the “yes” and “no” data from a survey into the PASS program using three different methods?**

**Method 1:** Type a “Y” for “Yes” and an “N” for “No” from the keyboard.

**Method 2:** If you are an avid user of the 10-key pad, you may type a “9” for a “Yes” response and a “0” for a “No” response.

**Method 3:** An alternate 10-key pad choice is typing a “1” for “Yes” and a “2” for “No” responses.

**Did you also know that there are other shortcuts for data entry of the ADE survey instruments?**

The “Enter” key also functions like the “Tab” key. To move through the questions that require a “Tab” to advance to the next question, the “Enter” key can be substituted. Also, interactive customers can double-click the desired response to avoid having to click “Next” after each

**ADE Incorporated** is a respected provider of assessment and case management software for substance abuse programs.

**ADE Incorporated** is dedicated to the development and support of quality products designed to meet the evaluation, assessment, tracking and reporting needs of professionals working in the field of substance abuse evaluation and assessment.

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